

CARDINHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held in Cardinham Parish Hall on Tuesday 17th February 2026 at 7:30pm

The clerk advised that the meeting was being recorded.

Present: Cllr P Claridge (Chair), Cllr G Tucker (Vice-Chair), Cllr R Farley, Cllr L Sutton, Cllr A Bonker, Cllr K Rowe, Cllr G Rogers, Cllr R Tyers, Cllr D Saunter, County Cllr C Batters, J Wilson (Clerk/RFO).
The Chair welcomed everyone to the meeting.

018/26 Apologies

Cllr T Irwin.

019/26 Declaration of Interests and Requests for Dispensations

None.

020/26 Public Session

None.

021/26 County Councillors Report

Cllr Batters reported on the following issues:

- Kernow Slip and Slide- the Appeal against the refusal of this planning application was upheld and the attraction has been granted permission to operate for three years.
- Enforcements
- Cllrs asked Cllr Batters to investigate the work that had been done on the road by Woodside as Councillors felt that if the work had been done properly to begin with and the pipe work repaired it wouldn't need the whole section of road to be repaired. Clerk to email this to Cllr Batters.
- Cllr G Tucker mentioned that the potholes on the A30/A38 are getting very bad. Cllr Batters said he would pass on this information to National Highways.

Cllr Batters then left the meeting.

022/26 Minutes of the Previous Meeting held on 20th January 2026

The minutes of the previous meeting had been circulated. The minutes were amended to remove Cllrs K Rowe and C Batters who were listed under both Apologies and Present.

The amended minutes for the previous meeting were proposed by Cllr R Tyers, seconded by Cllr R Farley, and agreed by all as a true record of the meeting and signed by the Chair.

023/26 Matters Arising from the meeting held on 20th January 2026

- None.

024/26 Planning Decisions

[PA25/09319](#) Racecourse House Bodmin Cornwall PL30 4HU Submission of details to discharge condition 3 (Methods) in respect of application PA24/07294 dated 04/02/25. **S52/S106 & discharge of condition apps**

[PA25/01208/PREAPP](#) Land North West Of Outer Colvannick Four Winds Bodmin Cornwall PL30 4HJ. Pre-application advice for the construction of new bungalow adjacent to existing farm. **Closed Advice given**

[PA25/08606](#) Agricultural Livestock And General Storage Shed - Discharge Of Condition Number 3 Biodiversity Net Gain Statutory Condition. Submission of details to discharge Condition number 3 (BNG) in respect of Decision Notice PA25/06442 dated 06/11/25. (Racecourse Farm, Bodmin, Cornwall) **S52/S106 and discharge of condition apps**

[PA25/08095](#) Racecourse Farm Bodmin PL31 2AZ. Submission of details to discharge Condition 3 (BNG) in respect of Decision Notice PA25/06441 dated 21.10.2025. **S52/S106 and discharge of condition apps.**
[PA25/07950](#) Rocky Meadow (Field) Lower Treslea Farm Cardinham Bodmin Cornwall PL30 4DL.
Retrospective application for a new entrance to field already approved for use as an exclusive use dog paddock. **Approved.****008/26 Planning Applications**

025/26 Planning Applications:

None.

026/26 To Consider any further updates from Cllrs P Claridge, R Farley and R Tyers regarding the website/agreed IT proposal (implementation of dedicated authority-owned email accounts for parish councillors)

Cllr R Tyers provided an update. The Councillors were given new .gov.uk email addresses replacing their personal email addresses for official Council business. The website is almost ready and should be ready to go live by the next meeting. The Chairman had prepared an Email Protocol and IT Policy. Cllr R Farley proposed that the Parish Council should adopt both policies, seconded by Cllr D Saunter, all in favour. The Parish Council would like to record its grateful thanks to Cllr R Tyers for the considerable time and effort he has put into this project to ensure a successful outcome.

027/26 To Consider any further information received regarding the updating of the Littledowns defibrillator

The Chairman had contacted Duchy Defibrillators. They agreed that the Parish Council could purchase a battery separately and fit it and still be covered by the insurance. Cllr L Sutton proposed and Cllr K Rowe seconded to purchase the battery. All agreed. Cllr G Tucker proposed and Cllr D Saunter seconded that the clerk could pay the invoice once Cllr Tyers has obtained it. All in favour. The Chairman will inform Duchy Defibrillators of what we will be doing. The Parish Council thanked Cllr R Tyers for agreeing to source the battery.

028/26 To Consider dates and speakers for the Annual Parish Meeting (Can be held between 1st March and 1st June)

The agreed date is Wednesday 6th May 2026 for the Annual Parish Meeting – proposed by Cllr G Tucker, seconded by Cllr L Sutton, all in favour. Cllr G Tucker confirmed that the hall is available on that evening. Suggestions for speakers are Steph Goode from Neighbourhood Watch, and Inspector Adam Stonehill or PCSO Mike Dodd from the Police. Clerk to contact them to find out availability.

029/26 To Consider the proposal to change, if needed for operational reasons, the timing of future monthly Parish Council meetings from every third Tuesday to every fourth Tuesday in the month.

This item is no longer relevant so was withdrawn

030/26 Finance reports and payment of accounts:

030a/26 Payment of Accounts

The receipts and payments report for February 2026 showed:

1. Receipts of £nil
2. Payments of £719.79 in February, made up of:
 - HMRC – Tax and ER's NIC on clerk's wages - £119.12
 - J Wilson – Clerk's wages net - £415.31
 - J Wilson – Clerk's expenses - £80.45
 - eUKHost Ltd – Annual payment - £100.66
 - Lloyds –January Bank Charges - £4.25

Cllr K Rowe proposed and Cllr G Tucker seconded to authorise the payments list. All in favour. A Payments List, Budget to Actual comparison and a bank reconciliation for the current period had been prepared and circulated to all Councillors. Bacs Payments were completed at the end of the meeting.

31/26 Correspondence

Most correspondence has been sent by email during the month. The following item can be noted:

- The proposed dates for the next two seasonal waste collection periods were deemed acceptable:
 1. Stop date: Last scheduled collection Saturday 14th February 2026
Restart Date: Saturday 25th April 2026
 2. Stop date: Last collection - Saturday 6th June
Restarting collections - Saturday 15th August 2026
- We have had notification of several vehicles being driven on Common Land. Notify police if seen but do not approach or try to take any action yourself in the interests of personal safety.

032/26 To check the Parish Council policies and procedures and assess if any need updating or if any others are required: Standing Orders, Finance Regs, Statement of Internal Control and Grants Policy. These can be accessed via the website [here](#).

It was noted that the Internal Control procedure requires updating. To be actioned.

The other policies do not require updating currently.

033/26 Footpaths.

No footpath issues.

034/26 Highways Issues

The following highways issues were noted:

- Lower Hill down towards Sina Junction – Debris on road. From Lower Road W3W:///animates.scales.listed to Lower Hill Farm W3W:
- ///daydream. convinces.every

035/26 Parish Matters

- The 6th May has been booked for the Annual Parish Meeting.

036/26 Items for the next agenda

- To add a safeguarding policy to the Parish Council's Policies and Procedures.

There being no further business, the meeting was closed at 9.10pm.

Chairman:

Date: 17/03/2026