

## **CARDINHAM PARISH COUNCIL**

### **MINUTES OF PARISH COUNCIL MEETING**

**Held in Cardinham Parish Hall on Tuesday 20<sup>th</sup> January 2026 at 7:30pm**

The clerk advised that the meeting was being recorded.

**Present:** Cllr P Claridge (Chair), Cllr G Tucker (Vice-Chair), Cllr R Farley, Cllr L Sutton, Cllr A Bonker, Cllr K Rowe, Cllr G Rogers, Cllr T Irwin, Cllr R Tyers, Cllr D Saunter, J Wilson (Clerk/RFO).

One member of the public – Francis Clarke from Trewithen Dairy.

The Chair welcomed everyone to the meeting.

#### **001/26 Apologies**

Cllr K Rowe, Ward Cllr C Batters.

#### **002/26 Declaration of Interests and Requests for Dispensations**

Cllr L Sutton declared an interest in item 10 – the request from St Meubreds for support.

#### **003/26 Public Session**

Francis Clarke gave a brief presentation on the works that are ongoing at Trewithen Dairy. The Chair thanked him for attending and for providing this informative update.

Francis Clarke left the meeting.

#### **004/26 County Councillors Report**

Cllr Batters had given his apologies and there was no report.

#### **005/26 Minutes of the Previous Meeting held on 16<sup>th</sup> December 2025**

The minutes of the previous meeting had been circulated. There was one amendment – 244/25 was amended to read “for the January meeting.”

The amended minutes for the previous meeting were proposed by Cllr G Rogers, seconded by Cllr L Sutton, and agreed by all as a true record of the meeting and signed by the Chair.

#### **006/26 Matters Arising from the meeting held on 16th December 2025**

- Councillors asked for information on the enforcement at Little Deviock. Clerk to contact Cllr Batters to request an update.

#### **007/26 Planning Decisions**

[PA25/08402](#) Cardinham Woods Car Park Cardinham Bodmin Cornwall PL30 4AL Enact development at the site known as Cardinham Woods, Bodmin, PL30 4AL under Part 19 Class A of the Town and Country Planning (General Permitted Development Order) 2015, referred to as General Development by the Crown. **Details approved (AF/TEL apps)**

#### **008/26 Planning Applications**

[PA25/09387](#) Hole Corner Lower Road Mount Bodmin Cornwall PL30 4EY. Construction of single storey side extension, with internal alterations and construction of detached single storey garage, carport & associated driveway alterations.

Cllr G Tucker proposed support, seconded by Cllr R Tyers, all in favour.

[PA25/09319](#) Racecourse House Bodmin Cornwall PL30 4HU Submission of details to discharge condition 3 (Methods) in respect of application PA24/07294 dated 04/02/2025.

This application has been included for information only – this application was not consulted on.

[PA25/07950](#) Rocky Meadow (Field) Lower Treslea Farm Cardinham Bodmin Cornwall PL30 4DL. Retrospective application for a new entrance to field already approved for use as an exclusive use dog paddock. Cllr G Tucker proposed support, seconded by Cllr L Sutton, all in favour.

**009/026 To Consider any further updates from Cllrs P Claridge, R Farley and R Tyers regarding the website/agreed IT proposal (implementation of dedicated authority-owned email accounts for parish councillors)**

Cllr R Tyers has the logins now for the Parish Councillors and emails will be in the format

[initial.surname@cardinhamparishcouncil.gov.uk](mailto:initial.surname@cardinhamparishcouncil.gov.uk)

The domain set up, email set up, website set up is all progressing and it is on track to be live sometime in February/March 2026.

**010/26 To Consider the further request from Ann Kerridge for support for St Meubreds Church and whether the Parish Council could offer any assistance, either funding or other help.**

Cllr L Sutton declared an interest and left the room.

Cllr R Tyers proposed support and to agree in March what support to offer. Cllr D Saunter seconded, majority in favour, one abstention.

Cllr L Sutton returned to the meeting, and the Chair informed her of the resolution.

**011/26 To Consider updating the Littledowns defibrillator with the newer Heartsine model at a cost of £615 plus vat.**

Cllr Tyers had looked into battery pricing and found cheaper batteries online for the current model.

The life expectancy for the existing model is 8-10years.

The Chair will contact Duchy Defibrillators to find out if they would fit the cheaper batteries if we supplied them, or if we fitted the battery ourselves, and if we would still be covered by their maintenance contact.

Chair will report back at the February meeting.

**012/26 Finance reports and payment of accounts:**

**012a/26 Payment of Accounts**

The receipts and payments report for January 2026 showed:

1. Receipts of £nil

2. Payments of £1,248.96 in January, made up of:

- HMRC – Tax and ER's NIC on clerk's wages - £119.32
- J Wilson – Clerk's wages net - £415.11
- J Wilson – Clerk's expenses - £53.29
- Duchy Defibrillators – Annual monitoring Cardinham and Littledowns - £492.00
- Cardinham Parish Hall – Hire of Hall - £105.00
- eUKHost Ltd – Annual payment - £59.99
- Lloyds –December Bank Charges - £4.25

Cllr G Tucker proposed and Cllr D Saunter seconded to authorise the payments list. All in favour. A Payments List, Budget to Actual comparison and a bank reconciliation for the current period had been prepared and circulated to all Councillors. Bacs Payments were completed at the end of the meeting. The cheque transferring money from Barclays to Lloyds has been banked.

**013/26 Correspondence**

Most correspondence has been sent by email during the month. The following item can be noted:

- We have received a request for feedback re Footpath 508/13/3 Millpool Range, Bodmin Cornwall. This is for diversion of the footpath. (Footpath will be diverted around the edge of the field). This proposed diversion came before the Parish Council originally in 2021. It was proposed by Cllr G Rogers that the Parish Council write back to say it has no objections to this proposed diversion. Seconded by Cllr L Sutton, all in favour. Clerk will contact Mr Nevitt.

**014/26 Footpaths.**

Cllr G Tucker will deal with the following:

- 508/6/1 – broken stile needs replacing. Cllr Tucker has a stile kit so he will pass this on to the landowner and ask them to replace the broken one with the new one.
- Enhanced LMP – requested that the sheep hurdle is replaced with a stile plus a dog gate instead of with a kissing gate.

Cllr G Tucker has prepared the required quotes for the Enhanced LMP EOI and will forward the quotes to the clerk so that the EOI can be submitted before the deadline.

**015/26 Highways Issues**

The following highways issues are to be reported to Cornwall Council. Clerk to also notify Cllr Batters of these issues:

- Woodside – this is now urgent –it needs digging out so the collapsed drain can be replaced.
- Woodside – someone had put out road closed signage – but there was no diversion. Clerk to ask Highways / Cllr Batters who authorised this and placed signage without a diversion in place.
- Bottom of Bunnys Hill, Cardinham side, there is a pothole. To be reported.
- Bunnys Hill bridge -several stones seem to have fallen out of the underneath of this structure. – to be reported. W3W:///opened.take.wheat
- Lidcutt road pothole W3W:///shuttling.hardening.client
- Fence at the bottom of Peachys Hill is still broken. To be reported again.
- Tree has split and has fallen across the road, partially blocking it.  
W3W:///resting.unscathed.adjusted
- Bank subsidence at Fletchersbridge on the right-hand side.  
W3W:///deaf.defender.shudders

**016/26 Parish Matters**

- Kernow Slide – Councillors were disappointed that the inspector came to look at this site in winter when the structure wasn't there. There was nothing in place and no way of judging how noisy it was likely to be. It was agreed by Councillors that the clerk should email Cllr Batters to let him know how disappointed they were with the result of the appeal and the timing of the inspectors visit and ask Cllr Batters to pass this information on to the relevant person/department at Cornwall Council.
- Parking is still an issue by the school, with cars parked in such a way as to block visibility for vehicles going through Cardinham village at the crossroads. Cllr Farley agreed to mention this issue again at the school and report back at the February meeting.
- Cllr L Sutton mentioned that the Parish has a Parish nurse, who will attend community events such as the helpline lunch, where people will be able to talk to her regarding possible help and support that may be available. Her name is Juliette, she is on a 3-year contract of 10hours a week shared between Nanstallon, Lanivet and Cardinham Parishes.

**017/26 Items for the next agenda**

- To consider any further details received regarding the updating of the Littledowns defibrillator.
- To consider dates and speakers for the Annual Parish Meeting.
- To check Parish Council policies and procedures and assess if any need updating.

There being no further business, the meeting was closed at 9.10pm.

Chairman:

Date: 17/02/2026