

CARDINHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held in Cardinham Parish Hall on Tuesday 16th December 2025 at 7:30pm

The clerk advised that the meeting was being recorded.

Present: Cllr P Claridge (Chair), Cllr G Tucker (Vice-Chair), Cllr R Farley, Cllr L Sutton, Cllr A Bonker, Cllr K Rowe, Cllr G Rogers, Cllr T Irwin, Cllr R Tyers, Cllr D Saunter, County Cllr C Batters, J Wilson (Clerk/RFO).
No members of the public.

The Chair welcomed everyone to the meeting.

223/25 Apologies

None.

224/25 Declaration of Interests and Requests for Dispensations

Cllr L Sutton declared an interest in item 10– the request from St Meubreds for support.

225/25 Public Session

None.

226/25 County Councillors Report

Cllr Batters reported on the following issues:

- The Portaloo – this has now been removed.
- Road sweeper has been through Cardinham village.
- Cardinham School and Woodside – there are issues with flooding of the road and blocked drains due to leaves and debris in the water. The Chairman asked Cllr Batters to take up this issue again with Cormac / Cornwall Council.
- There has been a litter issue on the A30 - Cllr Batters will take up this issue again as well. Cllr A Bonker has agreed to meet with Cormac if this will be of assistance.

Cllr Batters then left the meeting.

227/25 Minutes of the Previous Meeting held on 18th November 2025

The minutes of the previous meeting had been circulated. There was one amendment - 213/25 was amended to read “requesting the Parish Council pay for the collection of waste from the Parish Hall’s bin.”

The amended minutes for the previous meeting were proposed by Cllr D Saunter, seconded by Cllr R Farley, and agreed by all as a true record of the meeting and signed by the Chair.

228/25 Matters Arising from the meeting held on 18th November 2025

- It is noted that Mrs R Rowe will continue to carry out the admin for the burials at present but the Parish Council should be aware of the work involved for when someone is needed to take over this role. Cllr D Saunter agreed to speak with Mrs Rowe after Christmas with a view to being trained to take this on when Mrs Rowe is ready to step down.
- It was noted that Cabilla Cornwall Retreat has now been sold.

229/25 Planning Decisions

[PA25/08347](#) Greymare Farm, Grey Mare Hill, Lostwithiel, Cornwall PL22 OLW. NGED have been requested to provide a connection at three-phase which will require the existing overhead network to be upgraded. NGED will need to erect a third wire between pole 43A126 and 43A126B for approximately 163m. The

existing single phase pole mounted transformer will be replaced by a three-phase pole mounted transformer with the connection being provided by an underground cable. (Planning Officer M Lean.)

Decided – no objection

[PA25/07335](#) Cabilla Cornwall Cardinham Cornwall Bodmin PL30 4DW Retention of two additional sleeping accommodation pods. **Approved.**

[PA25/07232](#) Racecourse House Bodmin Cornwall PL30 4HU. Submission of details to discharge conditions 3 and 4 in relation to Decision notice PA24/07294 dated 04.02.2025. **Disch of cond not all conditions agreed.**

230/25 Planning Applications

[PA25/01208/PREAPP](#) Land North West Of Outer Colvannick Four Winds Bodmin Cornwall PL30 4HJ. Pre-application advice for the construction of new bungalow adjacent to existing farm.

The Parish Council had no comment to make on this application.

[PA25/08606](#) Agricultural Livestock And General Storage Shed Racecourse Farm. Discharge Of Condition Number 3 Biodiversity Net Gain Statutory Condition. Submission of details to discharge Condition number 3 (BNG) in respect of Decision Notice PA25/06442 dated 06/11/25.

The Parish Council had no comment to make on this application.

231/25 To Consider any further updates from Cllrs P Claridge, R Farley and R Tyers regarding the website/agreed IT proposal (implementation of dedicated authority-owned email accounts for parish councillors)

The recommendation is to go with eUKhost Ltd as the .Gov.uk registrar, with hosting, 10Gb of space and hosting for 2 sites with a cost of around £86.00 for the hosting.

- It was proposed by Cllr G Tucker, seconded by Cllr D Saunter to go with this format, with the clerk authorised to contact the registrar to carry out the relevant actions. All in favour.
- The domain name will be Cardinhamparishcouncil.gov.uk
- The email format – all will go with outlook.
- It is anticipated that we will be able to go live in February.
- It was further resolved that the clerk can pay the required amount – around £160.00 when due to get everything set up and to go live.

The Parish Council passed on its grateful thanks to Cllr Tyers for all the work he has done in getting this set up.

232/25 To Consider the request from St Meubreds for support and whether the Parish Council could offer any assistance, either funding or other help

The Parish Councillors confirmed they would do as much as they could to support St Meubreds.

233/25 To Consider any information and quotes from Cllr Tucker on the proposed sites for improvement re the Enhanced LMP Grant invitation from Cornwall Council

Cllr G Tucker confirmed he is working on the quotes – as soon as they are received the clerk can send them to the relevant dept at Cornwall Council.

234/25 To Consider the Camel Valley Connect request for a contribution, based on Band D equivalents, towards the provision of Transport Services. (Cardinham's contribution would be £336 to be included in 26/27 precept) Further details can be found here: <https://share.google/z7FFpWQElm83avR07> , and the relevant letter from Barry Cornelius will be sent with this agenda.

It was agreed that there would be little direct benefit to Parishioners and was not going to be a regular service so will be of limited use.

Cllr G Tucker proposed and Cllr R Tyers seconded not to support this. All in favour.

235/25 To Consider Cornwall Council's Call for Sites

No large sites are available in the Parish – it was agreed to take no action at this time.

236/25 Finance reports and payment of accounts:

237/25 Payment of Accounts

The receipts and payments report for November 2025 showed:

1. Receipts of £nil

2. Payments of £1,204.88 in December, made up of:

- HMRC – Tax and ER's NIC on clerk's wages - £119.12
- J Wilson – Clerk's wages net - £415.31
- J Wilson – Clerk's expenses - £24.30
- Lanhydrock – grass cutting (1 month) - £407.88
- Clock Company – Annual Maintenance - £234.00
- Lloyds – October Bank Charges - £4.25

A cheque to transfer £5,500 from Barclays to Lloyds was completed and signed.

Cllr G Tucker proposed and Cllr K Rowe seconded to authorise the payments list. All in favour. A Payments List, Budget to Actual comparison and a bank reconciliation for the current period had been prepared and circulated to all Councillors. Bacs Payments were completed at the end of the meeting.

238/25 To Consider the LMP Precept Letter and whether to accept for the 26/27 year (Amount is £2,344.54)

Cllr G Tucker declared an interest and abstained from the voting. Cllr G Rogers proposed acceptance of the LMP agreement for 26/27, seconded by Cllr R Farley, all in favour.

239/25 Consider second draft of 26/27 budget. Agree precept for 26/27. Check current level of CIL and Reserves. To consider/agree any proposed amendments. (Any change to staffing element to be discussed and agreed separately by staffing committee.) Budget and Precept to be finalised at this meeting.

The revised Budget and Precept reports and supporting documents were considered, with the precept amount of £13,000 supporting the proposed budget

Cllr G Tucker proposed to accept and adopt this revised and finalised budget, and the precept of £13,000, seconded by Cllr G Rogers, all in favour. Clerk to notify Cornwall Council of the precept prior to 31/12/25

240/25 Correspondence

Most correspondence has been sent by email during the month. The following items can be noted:

- Information received from Cornwall Council regarding how to request a road sweeper to attend.
- Confirmation that the Community Chest funds should be received into the bank shortly

241/25 Footpaths.

Cllr G Tucker will look into the following:

- Stile has gone on one of the gold paths
- Puggy Lane bridleway has been completely washed away.

242/25 Highways Issues

None.

243/25 Parish Matters

There is a caravan at W3W//soulful.sprinter.exploring. This is on private land but this is within the area designated as Cornwall's National Landscape. Clerk to contact Cornwall Council to see if they can take any action regarding the site.

Fly tipping on Lidcutt Road at W3W:///sweetner.altitude.lies

244/25 Items for the next agenda

- Website
- Cllr G Rogers gave his apologies for the January meeting.

There being no further business, the meeting was closed at 9.12pm.

Chairman:

Date: 20/01/2026