

CARDINHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held in Cardinham Parish Hall on Tuesday 21st October 2025 at 7:30pm

The clerk advised that the meeting was being recorded.

Present: Cllr P Claridge (Chair), Cllr G Tucker (Vice-Chair), Cllr L Sutton, Cllr A Bonker, Cllr K Rowe, Cllr G Rogers, Cllr T Irwin, Cllr R Tyers, Cllr D Saunter, County Cllr C Batters, J Wilson (Clerk/RFO).

Four members of the public.

The Chair welcomed everyone to the meeting.

186/25 Apologies

Cllr R Farley.

187/25 Declaration of Interests and Requests for Dispensations

None.

188/25 Public Session

Mr and Mrs Harris attended and spoke to confirm that no construction will be taking place near the public right of way on Racecourse Farm (PA25/06442).

Mr Hanbury-Tenison spoke in support of PA25/07244 and PA25/07335, Cabilla.

Mr Rob Dyer spoke about the overhanging hedges, requesting landowners be notified that they should be cut back, and also requested that the blocked drains on the roads be cleared.

The Chairman said that a notice about the hedges has been included in the magazine and added to the website.

Cllr G Rogers said we should continue to notify Cornwall Council that hedges need cutting back.

189/25 County Councillors Report

Cllr Batters reported on the following issues:

- He provided an update on the Little Deviock enforcement.
- He provided an update on the rollout of the 20mph speed limit – the Cardinham area rollout will be next year.
- Cllr Batters has requested that any information on any landowners that have hedges overhanging the road should be sent to him so he can chase this up with Cornwall Council – to include the landowners name if possible.
- Regarding the asbestos that is buried in Cardinham, this has to stay where it is.
- Diversions/road closures – the Councillors have requested that the signs should be put in the correct place so that HGVs don't get stuck in a place where they can't turn around. Cllr Batters will take this up with Highways.

190/25 Minutes of the Previous Meeting held on 16th September 2025

The minutes of the previous meeting had been circulated.

The minutes for the previous meeting were proposed by Cllr L Sutton, seconded by Cllr K Rowe and agreed by all as a true record of the meeting and signed by the Chair.

191/25 Matters Arising from the meeting held on 16th September 2025

- The Recycling tour will be on Tuesday 28th October at 10.30am, for those Councillors who wanted to attend.

- The hedge on the left-hand side of the road on the way out of Millpool needs cutting back. We won't chase this up yet. We will allow some time for the landowner to do this.

192/25 Planning Decisions

[PA25/04836](#) Glynn Hendra Glynn Bodmin Cornwall PL30 4AX. Extension to existing garage and home office building to form residential annexe. **Approved.**

193/25 Planning Applications

[PA25/06442](#) Racecourse Farm Bodmin Cornwall PL31 2AZ. Proposed agricultural livestock and general storage shed. (Planning officer M Arnold.)

Cllr K Rowe proposed support, seconded by Cllr R Tyers, all in favour. The footpath will be kept clear.

[PA25/07244](#) Cabilla Cornwall Cardinham Bodmin Cornwall PL30 4DW. Non-material amendment to decision notice PA19/05462 dated 26.11.2019 to retain the internal layout 'as built' (circa 2020) and associated openings. (Planning officer M Arnold.)

Cllr R Tyers proposed support, seconded by Cllr K Rowe, all in favour.

[PA25/07335](#) Cabilla Cornwall Cardinham Bodmin Cornwall PL30 4DW. Retention of two additional sleeping accommodation pods. (Planning officer M Arnold)

Cllr R Tyers proposed support, seconded by Cllr G Rogers, all in favour.

The following is for information only (no decision required from the Parish Council):

[PA25/07232](#) Racecourse House Bodmin Cornwall PL30 4HU. Submission of details to discharge conditions 3 and 4 in relation to Decision notice PA24/07294 dated 04.02.2025. (Planning officer J Herrador Del Arco.)

194/25 Neighbourhood Priorities Statement (see accompanying document)

Cornwall Council (CC) is introducing Neighbourhood Priorities Statements (NPS) which it says will be shorter and easier for Parish and Town Councils to develop than the more complex and lengthy Neighbourhood Development Plans (NDP) which they will replace.

There are three options for the Parish Council to consider:

1. Register an interest with CC now that we might write an NPS in the New Year.
2. Defer a decision until Guidance is released and we're invited to submit an NPS.
3. Decide now that we probably won't submit an NPS.

Cllr L Sutton proposed that the Parish Council chooses option 1, seconded by Cllr R Tyers, all in favour.

Clerk to notify Cornwall Council of this decision.

195/25 To Consider any updates from Cllrs P Claridge, R Farley and R Tyers regarding the website/agreed IT proposal (implementation of dedicated authority-owned email accounts for parish councillors)

Cllr R Tyers had prepared a rough draft of what the Parish Council website should look like once it is compliant with the new accessibility rules and regulations.

The Councillors thanked Cllr Tyers for the work done on this so far. It was agreed that the next step would be to make the website more inviting for people to look at. To be added to the November agenda.

196/25 Remembrance Sunday

The service will be held at the War Memorial on Sunday 9th November at 10.55am. A wreath will be laid on behalf of the Parish Council.

197/25 Rights of Way Improvements – consider proposed response from Cllr A Bonker

Cllr Bonker prepared a response to Cornwall Council's Survey on the Rights of Way Improvements Plan.

The Chairman has added an introduction and this response has been circulated to Councillors. Cllr L

Sutton proposed and Cllr D Saunter seconded to send this response to Cornwall Council. All in favour.

198/25 To Consider any information from Cllr Tucker on the proposed sites for improvement re the Enhanced LMP Grant invitation from Cornwall Council

The Enhanced LMP Grant invitation will be considered at the November meeting – to be added to the November Agenda.

It was also noted that Cllr Tucker has the gate for the Cardinham Village footpath and this will be installed shortly.

199/25 Finance reports and payment of accounts:

The receipts and payments report for October 2025 showed:

- 1) Receipts of £35.94 CIL (PA24/03249)
- 2) Payments of £1,470.33 in October, made up of:
 - HMRC – Tax and ER's NIC on clerk's wages - £119.12
 - J Wilson – Clerk's wages net - £415.31
 - J Wilson – Clerk's expenses - £119.29
 - Lanhydrock – grass cutting (1 month) - £407.88
 - Cornwall ALC Ltd – Code of Conduct training Cllr P Claridge - £30.00
 - Information Commissioners – Annual Data Protection Fee – £52.00
 - Cornwall Council – Uncontested Parish Council election recharges – £322.48
 - Lloyds – October Bank Charges - £4.25

Cllr G Tucker proposed and Cllr D Saunter seconded to authorise the payments list. All in favour. A Payments List, Budget to Actual comparison and a bank reconciliation for the current period had been prepared and circulated to all Councillors. Bacs Payments were completed at the end of the meeting. Cllr G Tucker proposed and Cllr D Saunter seconded to transfer £5,500 from Barclays to Lloyds, now that the mandates for both banks have all been agreed and completed. All in favour. To be added to the November agenda (bring Barclays cheque book).

200/25 Correspondence

Monthly correspondence emailed to Councillors as and when it comes in, for their information.

Additional correspondence received from Barclays Bank (see 199/25) and Cornwall Air Ambulance.

Correspondence received from Steph Goode regarding Neighbourhood Watch. It was agreed to ask her to come to the APM which will be in April/May 2026. Clerk to action.

201/25 Footpaths.

- Footpath 508/3 – the kissing gate will be installed shortly.
- Brighton Water Cattle Grid – bottom rail of the fence needs repairing. (W3W://pursue.models.delight)
- Cattle Grid at Millpool – the gate is off the post and is in a dangerous state. Needs a new post for the gate. (W3W://essay.rebel.fonts)
- Bottom of Peachys Hill – water is coming out of the field, running over the road surface and pooling at the bridge, causing a hazard.
- Awaiting an update on the signage re livestock.

All to be reported and copy in Cllr Batters.

202/25 Parish Matters

- Concerns raised about dangerous trees in the parish. The Chairman will add an article to the magazine asking for any dangerous trees to be taken down.
- Any vegetation growing out over the road is to be reported to Cllr Batters
- Contact Cumbria Clock Company to find out when they are coming to carry out maintenance on the clock.

203/25 Items for the next agenda

- Budget and Precept first draft (to be finalised at the December meeting)
- Update on CIL and Reserves
- Enhanced LMP
- IT update
- Parish Hall Bin Proposal
- Bank transfer

There being no further business, the meeting was closed at 9.45pm.

Chairman:

Date: 18/11/2025