

Cardinham Parish Council Grants Policy

The Council recognises the importance of supporting groups, organisations and charities that benefit the local community, and that making grants is a valuable method of support. The purpose of this document is to ensure that Cardinham Parish Council has an open, consistent and easily understood approach to awarding grants.

Cardinham Parish Council will consider applications for grants from voluntary groups or charitable organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from Cardinham Parish Council will benefit the Parish, or residents of the Parish.

Grant applications will be dealt with by the Full Council.

In determining the validity of an application, the committees will refer to the following guidelines:

Applications will be considered for the following purposes: -

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For activities that raise the profile of the area.
5. For running costs of a viable group that is experiencing a period of hardship.
6. For hosting special events or celebrations.
7. For the provision of recreational facilities.

Conditions: -

1. Grants will not be awarded to individuals or private business projects
2. To be eligible an organisation must be established for charitable benevolent social, cultural, recreational or philanthropic purposes; have a constitution or set of rules to define its aims, objectives and procedures; be able to provide a copy of its latest accounts, checked and signed by an independent person not from that organisation; have its own bank account.
3. Additional applications within a 12 month period will not normally be considered.
4. The award must be used for the purpose for which the application was made.
5. If the group is unable to use the award for the stated purpose, all monies must be returned to Cardinham Parish Council.
6. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If Cardinham Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
7. Cardinham Parish Council reserves the right to withhold any agreed grant until such time as satisfactory invoices or evidence of the project can be presented to the council.
8. Donations to Registered Charities in response to a general fundraising appeal will be restricted to an upper limit of £500
9. Groups operating outside the parish boundary will normally be limited to an upper limit of £250.
10. Any grant awarded by Cardinham Parish Council may be subject to additional conditions as determined by the council.
11. Grants will not be awarded retrospectively.
12. Clear evidence that local people support the project and are carrying it out.
13. Makes the community a better place to live/work/visit and benefits people in the parish

Eligibility: -

1. Any Charity, Voluntary Group or Community Organisation.
2. Applications to be in writing to the clerk with supporting documentation.
3. Agencies that operate within Cardinham Parish and are of benefit to the local community, with the following provisos:
 - Cardinham Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
 - Applications from schools for an activity that takes place within the school day will not be considered.
 - Cardinham Parish Council will not fund activities outside its powers and functions.

Adopted: June 2024

Review: June 2026