**Cardinham Parish Council**

**Budget**

| | Total Actual 2022/23 | BUDGET 2023/24 | Total Actual to Nov 2023/24 | Actual to Budget Variance | Actual Apr 2023/24 | Actual May 2023/24 | Actual June 2023/24 | Actual July 2023/24 | Actual Aug 2023/24 | Actual Sept 2023/24 | Actual Oct 2023/24 | Actual Nov 2023/24 | Actuals Actuals <---------- Forecast ----------> Actual Dec 2023/24 | Actual Jan 2023/24 | Actual Feb 2023/24 | Actual Mar 2023/24 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Receipts** | | | | | | | | | | | | | | | | |
| Grants - Cornwall Council | 68.15 | - | - | - | | | | | | | | | | | | |
| Precept - Cornwall Council | 10,000.00 | 10,000.00 | 10,000.00 | - | 5,000.00 | | | | | 5,000.00 | | | | | | |
| Placement of Hepdistone | - | | - | - | | | | | | | | | | | | |
| Burial Fees | 1,745.00 | - | 1,010.00 | (1,010.00) | | | 285.00 | | | 725.00 | | | | | | |
| CC Grant - Defibrillator Awareness Project | - | | - | - | | | | | | | | | | | | |
| Donation - W War 1 Centenary | - | | - | - | | | | | | | | | | | | |
| Sundries | 26.78 | | 133.50 | (133.50) | | | 133.50 | | | | | | | | | |
| LMP | 2,380.00 | 1,450.00 | 1,920.00 | (470.00) | | | | | | | | | | 1,920.00 | | |
| Bank Interest | - | | - | - | | | | | | | | | | | | |
| Lottery Grant | - | | - | - | | | | | | | | | | | | |
| Cafe/arent Grant | - | | - | - | | | | | | | | | | | | |
| Sustainable tourism grant | - | | - | - | | | | | | | | | | | | |
| CIL | 157.07 | - | 953.16 | (953.16) | | | | | | | | 953.16 | | | | |
| Vat Repayment | - | 900.00 | 1,626.76 | (726.76) | | 1,626.76 | | | | | | | | | | |
| | 14,377.00 | 12,350.00 | 15,643.42 | (3,293.42) | 5,000.00 | 1,626.76 | 418.50 | - | - | 5,725.00 | - | 953.16 | - | 1,920.00 | - | - |
| **Burial Fees** | | | | | | | | | | | | | | | | |
| Income | | | | | | - | 285.00 | | - | 725.00 | - | - | - | - | - | - |
| Expenditure | | | | | 80.00 | - | - | 35.00 | - | 500.00 | - | | - | - | - | - |
| Difference | | | | | (80.00) | - | 285.00 | (35.00) | - | 225.00 | - | - | - | - | - | - |
| **Footpaths** | | | | | | | | | | | | | | | | |
| Income | | | | | | - | - | | - | - | - | | - | 1,920.00 | - | - |
| Expenditure | | | | | 384.00 | - | - | 1,032.00 | - | - | - | 504.00 | - | - | - | - |
| Difference | | | | | (384.00) | - | - | (1,032.00) | - | - | - | (504.00) | - | 1,920.00 | - | - |
| **Payments** | | | | | | | | | | | | | | | | |
| Parish Clerk Salary | 5,320.39 | 4,965.00 | 4,878.17 | 86.83 | 415.94 | 481.28 | 592.88 | 509.18 | 512.66 | 428.96 | 519.64 | 421.99 | 487.82 | 487.82 | 487.82 | 487.82 |
| Hire of Hall | 358.00 | 396.00 | 170.00 | 226.00 | | | | | 170.00 | | | | | | | |
| Cheques written back | | | | | | | | | | | | | | | | |
| Postage and Stationery | 187.99 | 190.00 | 170.32 | 19.68 | 18.74 | 1.50 | 6.15 | 18.74 | 8.80 | 28.20 | 43.09 | 11.10 | 17.00 | 17.00 | 17.00 | 17.00 |
| Telephone | - | - | - | - | | | | | | | | | | | | |
| Travel | - | - | - | - | | | | | | | | | | | | |
| Defibrillator awareness project | - | - | - | - | | | | | | | | | | | | |
| Computer Equipment | 520.83 | - | - | - | | | | | | | | | | | | |
| Equipment - Digital Recorder | - | | - | - | | | | | | | | | | | | |
| ICO Subscription | 40.00 | 40.00 | 40.00 | - | | | | | | | 40.00 | | | | | |
| Internal Auditor | 125.00 | 140.00 | 150.00 | (10.00) | | | 150.00 | | | | | | | | | |
| Audit Commission | - | | - | - | | | | | | | | | | | | |
| Sundries | 315.51 | 350.00 | 333.41 | 16.59 | | 253.41 | | 45.00 | | 35.00 | | | | | | |
| Repair/extend tarmaced path in cemetery | - | - | - | - | | | | | | | | | | | | |
| Burial Fees | 1,010.00 | - | 615.00 | (615.00) | 80.00 | | | 35.00 | | 500.00 | | | | | | |
| Cemetery - repairs | - | - | - | - | | | | | | | | | | | | |
| Grass cutting / Footpath Maintenance | - | | - | - | | | | | | | | | | | | |
| Grass cutting | 2,529.00 | 3,147.20 | 2,798.76 | 348.44 | 281.00 | | 314.72 | 629.44 | 314.72 | 314.72 | 314.72 | 314.72 | 314.72 | - | - | 314.72 |
| Footpath Maintenance | 1,320.00 | 1,450.00 | 1,920.00 | (470.00) | 384.00 | | | 1,032.00 | | | | 504.00 | | | | |
| Tree works | - | - | - | - | | | | | | | | | | | | |
| Other maintenance | - | | 634.64 | (634.64) | | 634.64 | | | | | | | | | | |
| Clock Maintenance | 165.00 | 175.00 | 195.00 | (20.00) | | | | | | | | 195.00 | | | | |
| Insurance | 413.29 | 435.00 | 443.34 | (8.34) | | 443.34 | | | | | | | | | | |
| WW1 Commemoration and Wreath | 20.00 | 20.00 | 16.67 | 3.33 | | | | | | | | 16.67 | | | | |
| Computer software (eg anti-virus/Zoom) | 47.96 | | - | - | | | | | | | | | | | | |
| Chairman's allowance/Honorariums | 200.00 | 220.00 | 220.00 | - | | | | | | | 220.00 | | | | | |
| CALC Membership | 299.10 | 330.00 | 308.26 | 21.74 | 308.26 | | | | | | | | | | | |
| Parish Website | 16.67 | 20.00 | 18.94 | 1.06 | | 18.94 | | | | | | | | | | |
| Vat to be reclaimed | 894.78 | 900.00 | 815.17 | 84.83 | 113.83 | 126.93 | 92.94 | 138.63 | 62.94 | 107.94 | 66.69 | 105.27 | | | | |
| Section 137 Grants | 750.00 | 1,000.00 | - | 1,000.00 | | | | | | | | | | | | |
| Election fees | - | - | - | - | | | | | | | | | | | | |
| War Memorial Maintenance | - | - | - | - | | | | | | | | | | | | |
| Corporate Governance | - | | - | - | | | | | | | | | | | | |
| Defib maintenance | 380.00 | 630.00 | 190.00 | 440.00 | | | | | | 190.00 | | | | | | |
| Defibrillators | 190.00 | - | - | - | | | | | | | | | | | | |
| Etched Stainless Steel Plaque | - | | - | - | | | | | | | | | | | | |
| Training | 130.00 | 370.00 | - | 370.00 | | | | | | | | | | | | |
| | 15,233.52 | 14,778.20 | 13,917.68 | 860.52 | 1,621.77 | 1,960.04 | 1,156.69 | 2,407.99 | 1,069.12 | 1,604.82 | 1,204.14 | 1,568.75 | 819.54 | 504.82 | 504.82 | 819.54 |
| | (854.52) | (2,428.20) | 1,725.74 | | 3,378.23 | (333.28) | (738.19) | (2,407.99) | (1,069.12) | 4,120.18 | (1,204.14) | (615.59) | (819.54) | 1,415.18 | (504.82) | (819.54) |

| | Actual (full year) 2013/14 | Actual (full year) 2014/15 | Actual (full year) 2015/16 | Actual (full year) 2016/17 | Actual (full year) 2017/18 | Total Actual Full Year 2018/19 | Total Actual Full Year 2019/20 | Total Actual Full Year 2020/21 | Total Actual Full Year 2021/22 | Total Actual Full Year 2022/23 | Forecast Full Year 23/24 | Forecast to Budget variance | PROPOSED v1 DRAFT BUDGET 24/25 | PROPOSED v2 DRAFT BUDGET 24/25 | PROPOSED v3 DRAFT BUDGET 24/25 | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Receipts** | | | | | | | | | | | | | | | | |
| Grants - Cornwall Council | 630.40 | 646.85 | 1,701.94 | 527.84 | 390.41 | 286.78 | 233.34 | 218.55 | 185.36 | 68.15 | - | - | - | | - | |
| Precept - Cornwall Council | 9,900.00 | 9,700.00 | 10,097.04 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | | 10,000.00 | 10,000.00 | 10,000.00 | From 16/17 to 20/21 was £12k. Cllrs then agreed to reduce it to £10k ie to the 15/16 level |
| Placement of Hepdistone | | | - | 50.00 | - | - | - | 50.00 | - | - | - | | | | | |
| Burial Fees | 485.00 | 975.00 | 2,660.00 | 900.00 | 2,250.00 | 785.00 | - | 840.00 | 1,875.00 | 1,745.00 | 1,010.00 | (1,010.00) | - | | - | Should net off against costs |
| CC Grant - Defibrillator Awareness Project | | | | 392.00 | 350.00 | 250.00 | - | - | - | - | - | - | | | | |
| Donation - W War 1 Centenary | | 1,251.80 | | - | - | - | - | - | - | - | - | - | | | | |
| Sundries | | 3.00 | | 180.15 | | | 250.00 | - | - | 26.78 | 133.50 | (133.50) | 100.00 | 100.00 | 100.00 | possible BBQ income |
| LMP | | | | 601.50 | 765.00 | 610.00 | 1,005.00 | 1,170.00 | 1,380.00 | 2,380.00 | 1,920.00 | (470.00) | 2,268.00 | 2,268.00 | 2,268.00 | will net off against footpath costs |
| Bank Interest | 4.09 | 4.21 | 4.15 | - | - | - | - | - | - | - | - | - | | | | |
| Lottery Grant | | | | | | | 8,015.00 | - | - | - | - | - | | | | |
| Cafe/arent Grant | | | | | | | 2,226.39 | | | | - | - | | | | |
| Sustainable tourism grant | | | | | | | 500.00 | - | - | | - | - | | | | |
| CIL | | | | | | | - | | | 157.07 | 953.16 | | - | | - | |
| Vat Repayment | 196.08 | | | - | 1,135.00 | - | - | 3,194.21 | - | | 1,626.76 | (726.76) | | | | exclude as should net off |
| | 11,215.57 | 12,580.86 | 14,463.13 | 14,829.49 | 16,890.41 | 13,931.78 | 24,229.73 | 17,472.76 | 13,440.36 | 14,377.00 | 15,643.42 | (3,293.42) | 12,368.00 | 12,368.00 | 12,368.00 | |
| **Burial Fees** | | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | 1,010.00 | | | | | |
| Expenditure | | | | | | | | | | | 615.00 | | | | | |
| Difference | | | | | | | | | | | 395.00 | | | | | |
| **Footpaths** | | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | 1,920.00 | | | | | |
| Expenditure | | | | | | | | | | | 1,920.00 | | | | | |
| Difference | | | | | | | | | | | - | | | | | |
| **Payments** | | | | | | | | | | | | | | | | |
| Parish Clerk Salary | 3,687.10 | 3,749.38 | 3,531.78 | 4,318.00 | 4,173.00 | 4,242.00 | 4,563.00 | 4,854.00 | 4,995.00 | 5,320.39 | 5,853.81 | (938.81) | 5,854.00 | 5,536.44 | 5,536.44 | Reduce hours to approx 30hrs per month(7hours per week) including holiday as proposed by personnel committee. Hrly rate inc from £14.95 to £15.21 due to clerk obtaining CiLCA qualification in June 23 |
| Hire of Hall | 222.00 | 80.00 | 304.00 | 373.00 | 366.00 | 578.00 | 162.00 | 156.00 | 188.00 | 358.00 | 170.00 | 226.00 | 396.00 | 396.00 | 396.00 | Leave as is |
| Cheques written back | | | | (178.00) | (184.00) | | | | (240.00) | | | | | | | |
| Postage and Stationery | 160.85 | 377.79 | 148.72 | 118.13 | 141.61 | 114.58 | 225.96 | 209.58 | 311.48 | 187.99 | 204.32 | (14.32) | 225.00 | 225.00 | 225.00 | Estimate add approx 10% |
| Telephone | | | 10.00 | - | - | - | - | - | - | - | - | - | - | | - | |
| Travel | | | 38.40 | | | - | 128.70 | - | - | - | - | - | - | | - | |
| Defibrillator awareness project | | | 38.40 | 257.37 | 162.50 | - | - | - | - | - | - | - | - | | - | |
| Computer Equipment | | | 38.40 | 598.70 | 78.38 | 85.08 | 21.27 | - | - | 520.83 | - | - | - | | - | |
| Equipment - Digital Recorder | | 20.29 | | | | | | | | | - | - | | | | |
| ICO Subscription | 35.00 | 35.00 | 35.00 | 35.00 | 35.00 | 40.00 | 40.00 | 80.00 | 40.00 | 40.00 | 40.00 | - | 40.00 | 40.00 | 40.00 | Estimate same as last year |
| Internal Auditor | 271.00 | 228.00 | 260.00 | 175.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 150.00 | (10.00) | 140.00 | 140.00 | 140.00 | Add 10% and rounded up |
| Audit Commission | 135.00 | 125.00 | | 100.00 | 100.00 | | | | | | | | | | | |
| Sundries | - | 48.84 | 298.00 | 2,004.46 | 198.21 | 282.08 | 457.91 | 40.00 | 592.91 | 315.51 | 333.41 | 16.59 | 350.00 | 350.00 | 350.00 | Celebrations and waste collection |
| Repair/extend tarmaced path in cemetery | | - | - | - | 4,500.00 | - | - | - | - | - | - | - | - | | - | |
| Burial Fees | 20.00 | 1,260.00 | 1,800.00 | 1,055.00 | 1,850.00 | 490.00 | - | 510.00 | 990.00 | 1,010.00 | 615.00 | (615.00) | - | | - | Can't really estimate this but should net off against the receipts |
| Cemetery - repairs | | | | | | | | 369.92 | - | - | - | - | - | | | |
| Grass cutting / Footpath Maintenance | 3,567.50 | 2,812.00 | 2,456.50 | 2,156.00 | - | - | - | - | - | - | - | - | | | | |
| Grass cutting | | | | | 1,995.00 | 2,940.00 | 2,349.00 | 2,088.00 | 2,088.00 | 2,529.00 | 3,113.48 | 33.72 | 3,424.83 | 3,424.83 | 3,424.83 | Estimate put in for now (Prior year +10% |
| Footpath Maintenance | | | | | 610.00 | 1,005.00 | 1,170.00 | 1,380.00 | 1,060.00 | 1,320.00 | 1,920.00 | (470.00) | 2,268.00 | 2,268.00 | 2,268.00 | Estimate put in for now - should net off against LMP Claim |
| Tree works | | | | | | 875.00 | | 800.00 | - | - | - | - | | | - | No Tree works expected |
| Other maintenance | | | | | | | | | | | 634.64 | (634.64) | | | | No Other maintenance expected |
| Clock Maintenance | 143.00 | 143.00 | - | 286.00 | - | 165.00 | 165.00 | 165.00 | 165.00 | 165.00 | 195.00 | (20.00) | 220.00 | 220.00 | 220.00 | Added approx 10% |
| Insurance | 455.73 | 458.24 | 458.24 | 431.71 | 420.49 | 377.26 | 377.81 | 381.25 | 408.93 | 413.29 | 443.34 | (8.34) | 465.00 | 465.00 | 465.00 | Added approx 5% |
| WW1 Commemoration and Wreath | 17.00 | 577.47 | 17.00 | 17.00 | 17.00 | 18.50 | 17.00 | 17.00 | - | 20.00 | 16.67 | 3.33 | 20.00 | 20.00 | 20.00 | Current year amount |
| Computer software (eg anti-virus/Zoom) | 23.00 | 23.00 | - | - | - | - | - | 83.93 | 143.88 | 47.96 | - | - | - | | - | Zoom Cancelled |
| Chairman's allowance/Honorariums | | 150.00 | | 300.00 | 150.00 | 150.00 | 175.00 | - | 175.00 | 200.00 | 220.00 | - | 250.00 | 250.00 | 250.00 | Increased |
| CALC Membership | 183.69 | 196.55 | 183.42 | 199.65 | 226.37 | 234.29 | 262.40 | 293.40 | 291.98 | 299.10 | 308.26 | 21.74 | 340.00 | 340.00 | 340.00 | Added approx 10% |
| Parish Website | 320.00 | 291.00 | 209.99 | 390.22 | 14.47 | 13.08 | 14.26 | 14.92 | 13.41 | 16.67 | 18.94 | 1.06 | 20.00 | 20.00 | 20.00 | Rounded up |
| Vat to be reclaimed | 123.75 | 181.94 | 271.49 | 757.33 | 1,463.97 | 861.85 | 843.60 | 810.55 | 827.41 | 894.78 | 815.17 | 84.83 | | | | Exclude as should net off |
| Section 137 Grants | 300.00 | 800.00 | | 905.00 | 975.00 | 400.00 | | - | 1,117.00 | 750.00 | | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | expected to be the same |
| Election fees | 161.91 | - | - | 248.82 | - | - | - | - | 255.00 | - | - | - | - | 255.00 | 255.00 | CALC advised to include an amount for 24/25 re een election |
| War Memorial Maintenance | | - | 125.00 | - | - | - | - | - | - | - | - | - | | | - | No maintenance expected |
| Corporate Governance | | - | 171.39 | 176.38 | 82.34 | - | - | - | - | - | - | - | | | - | none expected |
| Defib maintenance | | | 295.00 | 295.00 | 315.00 | 315.00 | 909.68 | 480.00 | 540.00 | 380.00 | 190.00 | 440.00 | 500.00 | 500.00 | 570.00 | to remain at current level of £190 per defib |
| Defibrillators | | | | | | | 5,000.00 | - | - | 190.00 | - | - | - | | - | |
| Etched Stainless Steel Plaque | | | | | | | | | | | - | | | | | |
| Training | | - | 369.90 | 40.00 | 10.00 | 22.50 | 30.00 | 80.00 | 136.66 | 130.00 | - | 370.00 | 100.00 | 100.00 | 100.00 | Estimate |
| | 9,828.53 | 11,555.30 | 11,060.63 | 14,923.95 | 18,064.16 | 13,334.20 | 17,037.59 | 12,628.55 | 14,223.98 | 15,233.52 | 15,242.04 | (463.84) | 15,612.83 | 15,550.27 | 15,620.27 | |
| | 1,389.04 | 1,025.56 | 3,402.50 | (694.45) | (1,173.75) | 597.58 | 7,192.14 | 4,544.21 | (783.62) | (856.52) | 401.38 | | (3,244.83) | (3,182.27) | (3,252.27) | |