

CARDINHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held in Cardinham Parish Hall on Tuesday 16th May 2023 at 7:30pm

Annual General Meeting 2023

073/023 Election of Chair and signing of acceptance of office

Cllr K Morris proposed Cllr J Best as Chair, seconded by Cllr L Sutton. All in favour. Cllr J Best completed and signed the Chairman's Acceptance of Office form, witnessed by the clerk.

074/23 Election of Vice-Chair

Cllr R Dyer proposed Cllr G Tucker as Vice-Chair, seconded by Cllr L Sutton. All in favour. Cllr G Tucker signed the Vice-Chair's Acceptance of Office form, witnessed by the clerk.

075/23 Sub-Committees

It was proposed by Cllr G Tucker and seconded by Cllr P Claridge that the members on each of the sub-committees remained the same. All agreed. Sub Committees are as follows:

Personnel: Cllrs J Best, G Tucker, P Claridge, L Sutton.

Finance: Cllrs J Best, G Tucker, G Rogers, P Claridge, T Irwin.

Footpaths: Cllrs J Best, G Tucker, T Irwin, A Bonker, R Dyer.

Cemetery/Burial: Cllrs J Best, G Tucker, G Rogers, A Bonker

Parish Hall Rep.: Cllrs G Tucker

Health and Safety: Cllrs G Tucker, K Morris

Planning: Cllrs J Best, G Tucker, P Claridge, A Bonker, G Rogers.

Website Action Team: Cllrs J Best, P Claridge.

Highways: Cllrs J Best, G Rogers, R Farley.

Monthly Meeting May

At the March meeting the Parish Council noted with great sadness the passing of Mr Michael Frost, who had been for many years, a well-respected member of the Parish Council, as well as being a valued and supportive friend to many in the parish. We have learned that Mrs Frost was deeply saddened and hurt that the Parish Council did not send a card with the Parish Council's condolences. The Parish Council's current policy is to record any such occurrence, even such a sad occasion, in the minutes, rather than sending a card, so that this can be remembered and retained in perpetuity. Mrs Frost, and all of Mike's family and friends, remain in our thoughts during this sad time.

Present: Cllr J Best (Chair), Cllr G Tucker (Vice-Chair), Cllr A Bonker, Cllr L Sutton, Cllr R Farley, Cllr P Claridge, Cllr K Morris, Cllr T Irwin, Cllr G Rogers, Cllr R Dyer. Clerk/RFO: J Wilson.
There were no members of the public present.

076/23 Apologies

County Cllr J Cruse.

077/23 Declaration of Interests

Cllr P Claridge declared an interest in item 11 – Finance.

078/23 Public Session

None.

079/23 County Councillors Report

Cllr J Cruse was unable to attend so will give a report at the Annual Parish Meeting next week.

080/23 Minutes of the Previous Meeting held on 18th April 2023

The minutes of the meeting held on 18th April 2023 had been circulated. It was noted by Cllr P Claridge that there were 3 amendments to the minutes as follows: 059/23 “it was noted that the passing places were unfinished; 065/23 “Cllr G Tucker and Cllr P Claridge signed the cheques”; 068/23 “Between Hole and Galgeth”. The amended minutes for the meeting held on 18th April 2023 were proposed by Cllr P Claridge, seconded by Cllr T Irwin and agreed as a true record of the meeting and were signed by the Chair.

081/23 Matters Arising

- The Defibrillator training was well received.
- It was agreed that the Parish Council will cover the charge for hire of the hall incurred for the training.
- It was noted that the sandbags have been removed from outside the Chapel at Millpool.
- There is a pile of tarmac that has been fly-tipped on Lidcutt Road on the left-hand side about 30-40m past the Airfield Road turning. Clerk to report.

082/23 Planning Decisions

None.

083/23 Planning Applications

[PA23/03764](#) Land North Of Maidenwell Clay Road Cardinham Bodmin Cornwall. Submission of details to discharge Conditions 4 and 5 in respect of Decision Notice PA20/03353 dated 3rd July 2020 (Note: Parish Council is not a consultee on this application)

The Councillors agreed that they supported the expert on what he said regarding this application. Clerk to email this information to the planning officer.

[PA23/03381](#) Range Cottage Cardinham Bodmin Cornwall PL30 4AL. Extensions to dwelling to increase size of kitchen and bedroom and provide new utility.

Cllr G Rogers proposed support, seconded by Cllr R Dyer, all in favour.

The Chair had attended the East Sub Area Planning Committee meeting in Bodmin on 15th May to speak against the Turfdown Road application, due to the traffic congestion in the area. The application was passed by the planning committee.

084/23 Finance reports and payment of accounts

It was noted that any leftover items from the BBQ were sold at cost to the pop-up pub.

The Chair reimbursed Cllr K Morris £6 for onions.

Insurance – Cllr G Tucker proposed accept the quote from Zurich, seconded by Cllr P Claridge, all agreed. It was agreed that in March 2024 we will look into getting a selection of quotes for insurance to consider for 24/25

The receipts and payments report for May showed:

Receipts of £5000 for April & Payments for May of £1960.04 made up of:

HMRC – Tax on clerk's wages - £94.00

J Wilson – Clerks wages (£387.28) and expenses (£1.50) - £388.78

P Claridge – Domain reimbursement – £18.94

Lanhydrock Garden services – cremation plot - £761.57

Zurich – Insurance - £443.34

James Kittow – BBQ Sausages and Burgers - £194.42

L Sutton – BBQ Rolls, ketchup, kitchen roll - £58.99

The Poppy Appeal – replacement cheque (cancel chq 1256) – s137 wreath - £20

Cllr K Morris proposed and Cllr R Farley seconded to sign this month's cheques. All in favour.

A Payments List, Budget to Actual comparison and a bank reconciliation had been prepared for the current period. These were forwarded to all the Councillors and added to the website. The Chair and Vice-Chair signed the cheques.

The Internal Audit report review, annual Governance Statement, Annual Return and Certificate of Exemption will be completed next month.

085/23 Correspondence

Correspondence received during the month has been forwarded via email to Councillors. The following correspondence item was considered:

- Nomination for a representative of the Council to attend the new Community Area Partnership meetings. Cllr J Best will attend with Cllr G Tucker as seconder. The first meeting will be on Wednesday 21st June at Bodmin Chy Trevail.

086/23 Footpaths.

Footpath issues:

- Treswithick Downs – gate (from Treslea to Bury Woods) has been done.
- Stile in Cardinham needs replacing.; could put a kissing gate there instead – Landowner will decide best course of action and carry out the repairs.
- Footpath no 6 has a dangerous stile that needs replacing.

087/23 Highways

The following issues were raised:

- From the top of Peaches Hill to Lidcutt, the hedges need cutting back.
- Cllr G Rogers queried when the routine maintenance for the Parish would be carried out – clerk to contact Highways steward to find out and also arrange a meeting between Cllr G Rogers and the Highways Steward.

088/23 Parish Matters

- The cattle grid at Treslea is flooded. To be reported to Cornwall Council.
- Bin at cemetery needs emptying. Clerk to arrange for this to be done.
- Coronation celebration BBQ: Thank you letter to be sent to Steve Best from the Parish Council for sorting out the BBQ during the wet weather. Clerk to action. The Chair thanked all those who helped in making the evening a great success.
- Cllr R Farley noted that there is a stallion running loose on the Moor. Cllr J Best will try contacting Julie Dowton.
- Cllr A Bonker raised the issue of Wild leek which is an invasive species, which the RHS are concerned about. He will include some information on this for the magazine.

089/23 Items for the next agenda

The annual accounts and internal audit.

There being no further business the meeting was closed at 9:00pm.

Chairman:

Date: 20/06/2023