

CARDINHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held in Cardinham Parish Hall on Tuesday 21st March 2023 at 7:30pm

Present: Cllr J Best (Chair), Cllr G Tucker (Vice-Chair), Cllr A Bonker, Cllr L Sutton, Cllr R Farley, Cllr P Claridge, Cllr R Dyer, County Cllr J Cruse.

There was one member of the public present.

038/23 Apologies

Cllrs K Morris, T Irwin, G Rogers.

039/23 Declaration of Interests

Cllrs J Best and G Tucker declared their interest in item 10 – Finance.

040/23 Public Session

- Mr Tyers spoke about planning application PA21/03580. He was concerned that documents are continually being added and that this does not follow Cornwall Council protocol.
- Higher Tawna – a defibrillator is now located in the yard outside the stables there and is available for use ie public access
- Cllr J Best and Cllr A Bonker mentioned that Mr Mike Frost had sadly recently passed away. Mike had been a highly regarded Parish Councillor for Cardinham for many years, and in particular had championed the recording and preserving of the parish footpaths. He had been a valued and supportive friend, especially during some difficult times, and will be greatly missed by many.

041/23 County Councillors Report

Cllr J Cruse reported on the following issues:

- Foredowns Cattle grid – animals have been crossing the grid.
- Layby's at Airfield Road – Highways have said they have done what they were supposed to. But some of the layby's are not resurfaced yet with tarmac. Nothing else will be done there unless we have a new scheme.
- Health and safety issue at Millpool defibrillator. There is a problem with the drain – there are sand bags there to try and help with the drain issue but this has prevented safe access to the defibrillator. Highways issue.
- Gypsy lane and Treslea issues raised.
- Cornwall Council do not have the 135 gypsy sites that they are supposed to have so this can cause problems
- It was noted that the purpose of enforcement is to uphold planning.

042/23 Minutes of the Previous Meeting held on 21st February 2023

The minutes of the meeting held on 21st February 2023 had been circulated. There were two amendments to spellings – amend to Tyers and Bury. The amended minutes for the meeting held

on 21st February were proposed by Cllr P Claridge, seconded by Cllr L Sutton and agreed as a true record of the meeting and were signed by the Chair.

043/23 Matters Arising

- Cllr R Farley raised the issue of street cleaning, which seems to have been carried out in some areas.

044/23 Planning Decisions

[PA23/00007](#) Fernhill Sina Hill Mount Bodmin Cornwall PL30 4DS. Certificate of Lawfulness for existing use of the land for the stationing of 2 caravans for residential purposes. **Granted (CAADs, PIPs and LUs only)**

045/23 Planning Applications

None.

046/23 Update Risk assessment and adopt.

Cllrs G Tucker will go through the risk assessment schedule in detail and check any items as required, then report back at the next meeting on any actions required or if the schedule can be adopted.

047/23 Agree physical verification of stock of assets for inclusion in Year End Accounts

One notice board removed from list. Schedule agreed.

048/23 Finance reports and payment of accounts

Consider updated contract for clerk: The Chair will check the contract regarding the query about pay rate/connected to obtaining Clerks qualification.

Consider requests for donations as follows:

Cllrs J Best and G Tucker declared an interest and left the room, Cllr P Claridge took the chair.

Cllr L Sutton proposed £250 for three of the requests but nothing for AONB (ask them to reapply next year as they may have projects relevant to this area then) Seconded by Cllr R Dyer, all agreed

Donation for Cardinham Parish Hall - £250.00

Donation for Cornwall Citizens advice - £250.00

Donation for Cornwall Hospice - £250.00

Cllrs J Best and G Tucker returned to the meeting and Cllr J Best took the chair.

The receipts and payments report for March showed:

Receipts of £450.00 & Payments of £1506.84 made up of:

HMRC – Tax on clerk’s wages - £133.20

J Wilson – Clerk’s Backdated Nov - Jan wages £159.39

J Wilson – Clerks wages (£395.80) and expenses (£14.45) - £410.25

J Smale – Rame Refuse – empty bin - £54.00

Cardinham Parish Hall - donation - £250.00

Cornwall Hospice – donation - £250.00

Citizens Advice Cornwall – donation - £250.00

Cllr L Sutton proposed and Cllr R Farley seconded to sign this month’s cheques. All in favour.

A Payments List, Budget to Actual comparison and a bank reconciliation had been prepared for the current period. These were forwarded to all the Councillors and added to the website. The Chair and Vice-Chair signed the cheques

049/23 Correspondence

Correspondence received during the month has been forwarded via email to Councillors. The following correspondence item was considered:

- Letter from Cardinham School – fencing is being put up and CIL money received for the Outdoor Activity Hub. It was agreed to write to the head teacher to ask if the children will still be able to use the playing field out of school hours/during holidays. Clerk to action.
- Domain name – it was agreed to reimburse Cllr P Claridge for any costs incurred regarding the renewal of the domain name.

050 /23 Footpaths.

Footpath issues:

- No information received yet from Trago regarding posts and gates needing repairs. Clerk to write for an update.
- Yetta- gate now fixed.

051/23 Highways

Tree at Bunnys Hill – low branch – still not removed. To be reported again

052/23 Consider date for Annual Parish Meeting

Date agreed: Tuesday 23rd May 2023, 7.30pm in Parish Hall.

It was agreed to try and get someone from Climate/recycling to speak at the meeting.

053/23 King Charles III Coronation Celebrations

Free BBQ and Beacon 8th May 6pm start.

Agreed to include in magazine. Free soft drinks for children.

Chair will contact Kittows again for burgers and sausages.

054/23 Parish Matters

Post box- collection now at 9.00am.

Problems with traffic still by crematorium. Clerk to contact Leigh Frost cc Cllr Cruse.

055/23 Items for the next agenda

Speaker for Annual Parish meeting

Coronation

There being no further business the meeting was closed at 9:15pm.

Chairman:

Date: 18/04/2023