

## **CARDINHAM PARISH COUNCIL**

### **MINUTES OF PARISH COUNCIL MEETING**

**Held in Cardinham Parish Hall on Tuesday 17<sup>th</sup> January 2023 at 7:30pm**

**Present:** Cllr J Best (Chair), Cllr G Tucker (Vice-Chair), Cllr T Irwin, Cllr K Morris, Cllr A Bonker, Cllr G Rogers, Cllr L Sutton, Cllr R Farley, Cllr P Claridge, County Cllr J Cruse.

There were no members of the public present.

#### **001/23 Apologies**

Cllr R Dyer.

#### **002/23 Declaration of Interests**

None.

#### **003/23 Public Session**

No members of the public were present.

#### **004/23 County Councillors Report**

Cllr J Cruse reported on the following issues:

- Cornwall Council are considering increasing the percentage of Council Tax paid on second homes.
- Discussion took place on the Devolution Deal/Mayor for Cornwall.
- Car Parking charges
- Cllr G Rogers asked about the yellow planning signs – Cllr Cruse will find out about them.

#### **005/23 Minutes of the Previous Meeting held on 15<sup>th</sup> November 2023**

**(Note due to illness, no meeting was held in December, therefore there are no minutes for December)**

The minutes of the meeting held on 15<sup>th</sup> November 2022 had been circulated. The minutes for the meeting held on 15<sup>th</sup> November were proposed by Cllr T Irwin, seconded by Cllr K Morris and agreed as a true record of the meeting and were signed by the Chair.

#### **006/23 Matters Arising**

- Biffa have been contacted for a quote for street cleaning.

#### **007/23 Planning Decisions (For December and January)**

- PA22/08873 Praze Farm, Millpool, Bodmin. Prior approval for proposed change of use of agricultural barn into two larger dwellings. **Prior approval not required.**
- PA22/08382 Granite Cottage, Millpool, Bodmin PL30 4HZ Single Storey Rear Extension. **Approved.**

- PA22/08399 Glynn Barton Farm, Glynn, Bodmin PL30 4AX. The installation of 3 Safari Tents (for glamping) with wooden decks, EV charge points and services shed for waste and recycling, power and water. **Approved.**
- [PA22/09934](#) Treveth Barn, The Glebe, Brighton Water Hill, Cardinham. Retrospective Consent for the addition of hard standing & consent to construct an outbuilding to facilitate for the use of the site as a private orchard (re-submission of PA20/03341) **Approved**

**008/23 Planning Applications 20<sup>th</sup> December 2022: Considered under Emergency Delegation Procedures as no meeting held in December and decisions below to be ratified by the Parish Council:**

- [PA22/09934](#) Treveth Barn, The Glebe, Brighton Water Hill, Cardinham. Retrospective Consent for the addition of hard standing & consent to construct an outbuilding to facilitate for the use of the site as a private orchard (re-submission of PA20/03341) **Approved by the Parish Council. Decision ratified - proposed by Cllr L Sutton, seconded by Cllr T Irwin, all in favour.**
- [PA22/08191](#) St Meubreds Cottage Church Road Cardinham Bodmin Cornwall PL30 4BL. Conversion of barn to 2-bedroom residential dwelling with associated amenity and parking without compliance of condition 2 in relation to decision notice PA20/09006 dated: 12/10/2021 (Case officer M Arnold) **Objection by the Parish Council (Voting was 5 objections and 4 in support) Decision ratified – proposed by Cllr G Tucker, seconded by Cllr K Morris, all agreed.**
- [PA22/08193](#) St Meubreds Cottage Church Road Cardinham Bodmin Cornwall PL30 4BL. Addition of rooflight and a flue (Case Officer M Arnold) **Objection by the Parish Council (Voting was 5 objections and 4 in support) Decision ratified – proposed by Cllr G Tucker seconded by Cllr T Irwin, all agreed.**

**009/23 Planning Applications**

- [PA23/00007](#) Fernhill Sina Hill Mount Bodmin Cornwall PL30 4DS. Fernhill Sina Hill Mount Bodmin Cornwall PL30 4DS (Case officer S Wearne). On the basis of the information provided, the Cardinham Parish Council supports this application. Proposed by Cllr P Claridge, seconded by Cllr G Tucker, majority in favour.
- 5-Day planning protocol received for [PA22/08191](#) St Meubreds Cottage Conversion of barn to 2 bedroom residential dwelling with associated amenity and parking without compliance of condition 2 in relation to decision notice PA20/09006 dated: 12/10/2021; and [PA22/08193](#) St Meubreds Cottage Church Road Cardinham Addition of roof light and a flue. The Councillors voted by a small majority for option 2 – Agree to disagree. Clerk to notify the planning officer before the deadline on 20th January.

**010/23 Correspondence**

Correspondence received during the month has been forwarded via email to Councillors. The following correspondence has been received by post during the month

- Information on the Devolution Deal/Mayor for Cornwall.

**011/23 Footpaths.**

None.

### **012/23 Highways**

It was proposed that Grit Bins be put in place at Leball Hill, Fletchersbridge and Peaches Hill. A vote was held. The majority of Councillors were not in favour of providing grit bins at this time. It was suggested that Lanhydrock Garden Services may be able to provide a gritting service for small areas in the parish. Chair to contact them to enquire if this is a service they offer. The following items are to be reported to Highways:  
Drains – some drains have been cleared. Top of Millpool near A30 drain needs clearing.

Down by the school and Woodside – water coming out of the manhole.  
Treslea cattle grids/Treslea water – water coming out of the cattle grid.  
Potholes/road surface at Little Downs is in a bad state and area near where hedge was taken down needs resurfacing  
Past the telephone exchange towards Mount, there's a large pothole and edge of road has gone.  
Cattle grid gates at 5 ways – latch missing on gate.  
Potholes – Lower road from Mount to Little Downs.  
Hedges:  
Letters to be sent regarding hedges/trees obstructing the highway:  
Heatherfield –second letter to be sent.  
One other property in Little Downs - owner to be contacted.  
Rempstone – field hedges need cutting  
Bunnys Hill – lower limbs of trees need cutting.  
It was noted that landowners of garden/field/hedges need to cut these back by the end of February. This has been included in the magazine.

### **013/23 Parish Matters**

Gate at Treslea Common needs attention. Clerk to contact owner. Cllr Rogers to provide contact details.  
Complaint received regarding shed on land between Pinsla Nursery and Bunnys Hill. Shed is in a dangerous state of repair. Clerk to write to owner.

### **014/23 Finance reports and payment of accounts**

The receipts and payments report for December and January showed:  
Receipts of £3175.00 & Payments of £1715.09 made up of:  
Lanhydrock Garden Services – grass cutting - £337.20  
HMRC – Tax on clerk's wages for November - £89.20  
J Wilson – Clerk's Nov wages (£378.80) and expenses (£15.20) - £394.00  
R Rowe – Burial fees - £20.00  
Duchy Defibrillators – Annual maintenance Cardinham and Little Downs defibs - £456.00  
HMRC – Tax on clerk's wages for December - £69.80  
J Wilson – Clerk's Dec wages (£302.20) and expenses (£26.69) - £328.89  
R Rowe – Burial fees - £20.00

Cllr P Claridge proposed and Cllr T Irwin seconded to sign this month's cheques. All in favour.

A Payments List, Budget to Actual comparison and a bank reconciliation had been prepared for the current period. These were forwarded to all the Councillors and added to the website. The Chair and Vice-Chair signed the cheques.

**015/23 The following was considered under Emergency Delegation Procedures and the decisions below are to be ratified by the Parish Council:**

- It was agreed to award the tenders for Footpath Maintenance and Burials to Mr G Tucker.
- It was agreed to award the tender for Grass Cutting to Lanhydrock Garden Services Ltd.

The above decision was ratified by the Council. Proposed by Cllr P Claridge, seconded by Cllr G Rogers, all in favour.

**016/23 To Sign off the tender Forms**

Both contractors have provided a copy of their public liability insurance certificate showing cover of £5M therefore the tender forms can be signed off and relevant copies forwarded to each contractor. The forms were signed. Clerk to send to contractors, finalising the tender process.

**017/23 Consider, agree and adopt the final draft of the budget, with any tender information / changes to any of the figures to be included once agreed.**

The final draft of the budget was considered, agreed and adopted with no further amendments. Proposed by Cllr G Tucker, seconded by Cllr P Claridge, all in favour.

**018/23 To finalise and agree precept for 2023/24**

This was considered under Emergency Delegation Procedures and the decision below is to be ratified by the Parish Council:

It was agreed to keep the precept at £10,000 for 2023/24 (eight in favour of £10k, one in favour of an increase, therefore the decision to leave it at £10K was carried)

Proposed by Cllr P Claridge, seconded by Cllr K Morris all in favour that the above decision is ratified.

**019/23 Items for the next agenda**

No issues raised by Councillors.

There being no further business the meeting was closed at 9:30pm.

Chairman:

Date: 21/02/2023