

CARDINHAM PARISH COUNCIL

MINUTES OF COUNCIL MEETING

Held at Cardinham Parish Hall on Tuesday 20th October 2015

Present: Councillors G Tucker, M Frost, M Martin, P Tucker, S Smart, T Irwin, T Keat and G Rogers.

There were 4 members of the public present.

As the Chairman was unable to attend, due to being in hospital, the Vice chairman, Cllr Greg Tucker took the chair for this month's meeting. The Cllrs wish the Chairman well and hope she is soon back home and feeling better.

155/15 Police Report:

None received

Prospective Candidates for Co-opted Councillor

There were 2 prospective candidates for the vacancy: Mr Peter Claridge and Mr Terry Mead. Both candidates attended this evening's meeting and each gave a brief but informative outline of why they would like to become a member and what experience they could bring to Cardinham Parish Council

Then Cllr Tucker thanked both candidates, the vote to be held at the end of this evening's meeting.

Public Session

Mr Bonker mentioned the correspondence he had received. As all the Councillors had not seen this it is considered at the November meeting.

County Councillors

Councillor Batters sent his apologies and his report was read out.

- Cattle Grid and Shop Lane Road Surface – Issues being looked at.
- Defibrillator – awaiting completion of paperwork but monies (£350) reserved for Cardinham
- Bunny's Hill hedges – Council has attended and examined the trees and are carrying out land searches to identify ownership of the trees and notices to cut will be served on the owners
- Little Downs Planning Issue – as previously stated, legal issues slowing progress but this issue being followed up and updates received from both planning and enforcement. Residents are happy that the issue is being closely monitored and progress is being made – they are being copied/informed of developments.
- Network meeting – reminder that the network meetings are held every month at 7pm – Councillors welcome.

156/15 Apologies

Apologies were received from Councillors G Rogers, Mrs J Best (Chairman), and County Councillor C Batters.

157/15 Declaration of Interest

None

158/15 Minutes of the Previous Meeting of 15th September 2015

The minutes of the previous meeting held on 15th September 2015 had been circulated. It was proposed by Councillor S Smart and seconded by Councillor M Martin that these were a true record of the meeting and were approved.

159/15 Minutes of the Extra ordinary Meeting of 8th October 2015

The minutes of the extra ordinary meeting held on 8th October 2015 had been circulated. It was proposed by Councillor T Keat and seconded by Councillor P Tucker that these were a true record of the meeting and were approved.

160/15 Matters Arising

The Councillors had expressed support for the cattle going over the bridge. A letter should have gone out in support of this. Clerk to check and send the letter if not already been done. Action

Clerk to annotate the minutes to indicate any action points and email relevant correspondence to Councillors to improve the running of the meeting Action

Acquisition of compost bin - to be added to Novembers agenda Action

Apply for Millpool Kiosk – to be added to November's agenda Action

Consider Pixel contract - to be added to November's agenda Action

Drew Memorials had looked at the war memorial but there were some additional areas of concern – Cllr Tucker will meet up with Drew Memorials to show them the areas to look at – include on November's agenda. Action

Neighbourhood plan – suggestion that Sarah Sims brings a planning officer to the training session on 10th November Action

161/15 Correspondence

1. Correspondence from Mr Bonker
2. Information from CALC
3. Information from Mr Mansell
4. Information from BT re the kiosk and electricity supply
5. Information re footpaths agreements
6. Information on grant of £700 for going paperless from Cornwall Council
7. Information on training for the forthcoming paperless changeover.
8. Information on applying for grant from CALC for paperless operation

162/15 Finance Report and Payment of Accounts

The income and expenditure report showed:

There are 3 payments – 1 for £120 for Grant Thornton for audit fees, 1 for £260.34 for Clerk's salary and expenses for September and 1 for £58.20 for HMRC being the tax due.

Cllr S Smart proposed and Cllr P Tucker seconded to approve the payments and sign the cheques. All in favour.

163/15 Planning Applications

None

164/15 Planning Decisions

Planning Approvals

1. PA15/07768 Mr and Mrs Skuse. Seven Firs, Little Downs, Cardinham. Conversion of garage to form annexe.
2. PA15/06880 Mr M Hanbury-Tenison. Cabilla Manor, Cardinham. Proposed construction of ancillary accommodation for applicant's parents and additional bed and breakfast accommodation together with ancillary works.

Planning Refusals

None

165/15 Neighbourhood Survey

Local bus service – no regular service provided by the council but Age UK provide a limited bus service. Details can be seen on posters they have provided – to be put up on the parish notice boards and included in the magazine

Action

Neighbourhood Watch –More information required. Clerk to contact PCSO and find out the steps involved in setting one up.

Action

166/15 Website

See action point in matters arising regarding contract

167/15 Footpaths

Nothing to report

168/15 Highway matters

It was reported that 1 pothole had been filled in, others still need to be done and the gully had been cleared out where the water was running.

Fletchersbridge to Tredale Farm – road needs looking at – clerk to notify Cllr Batters

Action

Cllr T Keat reported that there had been traffic speeding through the Parish. Cllr T Irwin suggested signing on Beeches Hill to slow down traffic. Clerk to notify Cllr Batters

Action

Salting – due to the amount of traffic now using the route can salting be done as a priority on Fletchersbridge.

Action

It is imperative to have winter preparation in place before the bad weather sets in – Fletchersbridge will be the main access route to the parish and so must be prioritised so as to be kept open at all times

Action

Re trees along the roadside – is there a height to which they should be trimmed if overhanging – Councillors request the guideline booklet re hedge/tree trimming and official heights

Action

169/15 Emergency Plan – Cllr S Smart

Still require a list of volunteers to be available in the event of an emergency.

Action

170/15 Dualling the A30 update

Cllr M Martin provided the current list of updates

171/15 Acquisition of phone box

Phone box acquired. Paint to be requested.

Action

172/15 Defibrillator and associated issues

Defibrillator equipment will be collected by Mr Trebilcock after 23rd October. 10 People required to be available to assist should anyone have need of the defibrillator. Should be close at hand, available to help. Could do a poster/letterdrop.

Action

173/15 Compost bin for cemetery

See matters arising for action point

174/15 Parish Matters

Police Incident signs – these have been in place on Leball Hill but no further information is known. 50-60 trees have tape on them. Needs to be removed and disposed of by police. Clerk to contact police to request this be done

Action

Community Energy – was discussed but no actions required

Cllr Irwin asked if smaller envelopes could be used to send out items to Councillors. Clerk to take note

Action

Nov 8th – British Legion Parish rep at the service – Cllrs G Tucker and P Tucker will attend.

Voting carried out for the vacancy – both candidates received a share of the vote, with Dr Peter Claridge receiving the greater share. We therefore have pleasure in declaring Dr Claridge as the newest member of the Parish Council

175/15 Items for the next agenda

Drew Memorials – expecting quote for works to be carried out to make safe the war memorial.

There being no further business the meeting was closed at 9.08pm

Chairman:

Date: 17th November 2015